

An Rosweyth

PROJECT OFFICER

CORNISH LANGUAGE SOCIAL ACTIVITIES PROJECT

8 hours a week for 1 year

Enthusiastic community-minded individual required by established Cornish Language organisations to deliver a 12 month long Cornwall Council funded project to build network capability and to engage people in Cornish Language social activities.

The successful applicant will have a passion for working with the Cornish language and helping to progress it across the community; a background in delivering community projects, have some knowledge of the Cornish Language and be prepared to work flexible hours, including some evenings and weekends.

Closing date: 27th March 2017. Interview date 7th April 2017

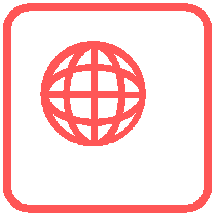
Apply in writing or by email with a letter and CV addressing the role profile to:

Kowethas an Yeth Kernewek, 6 Artists' Muse, Heartlands, Fordh an Bal, Pool, TR15 3FD

kowethasanyeth@gmail.com

An Rosweyth is the network of all Cornish Language community organisations including An Kylgh Kernewek; Cussel an Tavas Kernuak; Agan Tavas; Kesva an Taves Kernewek; Kowethas an Yeth Kernewek and Radyo an Gernewegva.

Kowethas an Yeth Kernewek is a leading Cornish Language organisation and it will be the lead organisation for this project.



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ROLE TITLE:

Cornish Language Social Activity – Project Officer

PURPOSE OF THE ROLE:

- Delivery of a one year project to deliver, support and enhance Cornish Language social activities.
- Engage with community groups, volunteers and experts to:-
 - Support current social activities.
 - Ensure the delivery of a number of new innovative social activities through the medium of Cornish.
 - Extend the capacity and capability of a social activity network.

DUTIES & RESPONSIBILITIES:

- Organisation of events and training activities and promotional activities/events
- Liaison with Cornish Cultural partners, local groups and volunteers.
- Take a lead in progressing the Cornish language across the community, through social activities.
- Preparation of project reports (e.g. quarterly monitoring reports for Cornwall Council), newsletters and web material
- To carry out administration and financial management related to the project.
- Dealing with correspondence, telephone, email and web-based enquiries.
- General office duties alongside volunteers.

REPORTING TO:

- Social Activity Project Management Board.
- Kowethas an Yeth Kernewek line manager

WORKING HOURS:

- 8 hours per week on a fixed term 1 year contract, dependant on the successful completion of a 3 month probationary period.

SALARY:

- £9.00 per hour

BENEFITS:

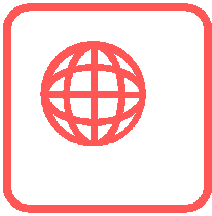
- A supportive work environment.
- Car parking at the office, situated at Heartlands, Pool, Cornwall.
- Expenses for attendance at events etc.
- Free tuition in Cornish (if required).

START DATE:

- 1st May 2017

APPLICATIONS:

- Application by Letter and CV.
- Closing date: Midnight Monday 27th March 2017



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CANDIDATE – ROLE PROFILE

KNOWLEDGE

Essential:

- Knowledge of working with communities and events in Cornwall.
- Awareness of Cornish culture and history.
- Basic knowledge of the Cornish Language with willingness to extend.

Desirable:

- Competent Cornish speaker.

EDUCATION

Essential:

- GCSE Maths and English (or equivalent).

Desirable:

- WJEC Cornish Language Exam or Cornish Language Board Exam.

SKILLS & EXPERIENCE

Essential:

- Experience of work in the community
- Ability to motivate and work with volunteers as part of a team.
- Ability to manage own hours and workload in conjunction with the Kowethas line manager.
- A flexible approach to work and ability to adapt working style to different environments and teams
- Organisational skills which will ensure the effective delivery of the programme including its menu of activities
- Enthusiasm for working with the Cornish Language and helping to progress it across the community.
- Self motivated and enthusiastic.
- IT competent
- Good communication skills.
- Able to delegate.
- Full current drivers licence and access to own transport.

Desirable:

- Basic Cornish Language
- Project Management